

# Tawe Boating Club



## MINUTES FOR THE CLUB MEETING HELD AT Tawe Boating Club, ON 25 APRIL 24 AT 1900HRS

Present: Adam Clamp, Neil Phillips, Paul Phillips, Tom Norman, Richard Cutter, Geraint Owen, Paul Durgas, Ashley Morris, Rob Barter, Gavin Cutter, James Thomas.

Apologies:

Speaker	Issue	Action
<b>Item 1. Chairman's Report</b> Adam Clamp	<ol style="list-style-type: none"><li>1. The meeting was disrupted by NP and PP, The chairman told them as they were not members they should not be in the meeting. NP and PP claimed to be members, but when asked to provide evidence, they refused. The Chairman asked the treasurer to confirm they were members and to show the receipt book. The treasurer claimed to have left the receipt book at home and did not verify that NP and PP were paid up members. The Chairman asked NP and PP to leave to which they refused. The chairman called security to escort NP and PP off the premises as they did not produce evidence of membership therefore, they were believed to be trespassing. ABP security asked NP and PP to leave and they refused. The police were called. By the time the police arrived the disruption had ended, and the chairman had reason to believe that NP and PP had paid some fees. And were therefore allowed to remain on the premises. AC explained the situation to the police and they were stood down. ABP security were also stood down at this point.</li><li>2. The meeting resumed.</li><li>3. The chairman welcomed the members that made the effort to attend the meeting.</li><li>4. The chairman discussed social events and asked for members who wished to lead on them.</li><li>5. The chairman gave an update on the club risk assessment.</li><li>6. The Chairman updated on the club rule book is currently under review, A draft copy has been circulated, for members to review. PP and NP suggested that an EGM be called to circulate the new rule book, and a second EGM be called a month later to vote on it. The Chairman, reminded members, that the new rule book was a starting point and that any rules that needed contesting, could be amended at a later date as the new rulebook will be version controlled. Allowing the club more flexibility</li></ol>	<p>The Secretary and treasurer are to produce a comprehensive membership list complete with subs paid.</p> <p>Any member wishing to organise social events</p> <p>All members are to review the risk assesment and make appropriate suggestions for improvement.</p> <p>To be discussed at the May committee meeting.</p>

	<p>moving forward to amend the rule book as appropriate, following the correct process.</p> <p>7. The Chairman presented the letter that was sent to the treasurer on behalf of the club following up on the action from the April committee meeting.</p> <p>8. The Chairman presented all of the club policies that have been written to date. These are now in the club house and available on the club website.</p> <p>9. The chairman reminded members of the complaints procedure as per the rulebook dated 2004 "Complaints of any nature relating to the management of the club premises shall be addressed shall be addressed in writing to the Honorary Secretary. Under no circumstances shall a servant of the club be personally reprimanded by a member." This rule has been disregarded by several members. If this continues then members will be held accountable for their actions.</p> <p>10. The chairman made a statement about the storage container situation. Members were reminded not to make statements on social media, as this is an ongoing police investigation.</p> <p>11. There are a number of flares that have been acquired over the years. These should have been disposed of by previous committees, but years of inaction have left the club with having to pay to dispose of them. The Chairman proposed that a sum in the region of £300 would cover the cost of disposal at £3.18 per flare and a fuel rate of £0.45 per mile to the committee member disposing of them.</p>	<p>No accounts formal accounts were presented.</p> <p>All members are to read and comply with club rules and policies.</p> <p>Members are to remain familiar with the club rules and complaints procedure.</p> <p>Members are to comply with the club social media policy.</p> <p>This was reiterated and agreed by the attendees that this issue needs resolving.</p>
<p><b>Item 2.</b> <b>Honorary Secretary's Report</b> Paul Durges</p>	<p>12. The honorary secretary talked about the club lease and that he is working with ABP to renew.</p>	
<p><b>Item 5.</b> <b>Treasurer Report</b> Ashley Morris</p>	<p>13. The treasurer reported the following</p> <p>13.1. Savings account - £10,400</p> <p>13.2. Current Account - £11526.11</p> <p>13.3. Cash in hand - £15,435</p> <p>14. Outgoings</p> <p>14.1. Skip - £230</p> <p>14.2. Fire extinguishers - £119.97</p> <p>14.3. First aid kit - £28.94</p> <p>14.4. Hazard tape - £4.99</p> <p>14.5. Fire extinguisher boxes - £101.19</p> <p>14.6. 2 endless round slings - £27.92</p> <p>14.7. 2 chain lifting blocks - £67.53</p> <p>14.8. Grass seed - £70</p> <p>14.9. Skip - £230</p>	

	<p><b>15.</b> AC suggested that the club requires more than one individual with access to the club bank accounts. It was agreed that PD would be a second signatory on both club accounts.</p>	<p>AM to arrange for PD to be added as a signatory to the club accounts.</p>
<p><b>Item 8.</b> <b>Any other business</b></p>	<p><b>16. Events</b></p> <p><b>16.1.</b> AC going to Lundy 16-19 August, other welcome to join for safety in numbers. Own accommodation plans but AC is camping on the island.</p> <p><b>16.2.</b> Catch and cook weekend, there will be a catch and cook BBQ style day happening over the weekend of 25/26<sup>th</sup> May 2024 day TBC.</p> <p><b>16.3.</b> AC traveling to Ilfracombe 17-19 May, others welcome to join for safety, own accommodation plans.</p> <p><b>17. Improvements</b></p> <p><b>17.1.</b> There were two options presented to the meeting in order to restore the storage container. The preferred option was to buy an older container potentially 10 years old, that is wind and water tight and may show signs of rust. The cost of this container including VAT and delivery would be in the region of £2040.</p> <p><b>17.2.</b> PP questioned why there should be a charge for storage moving forward, or that if the charge would be dropped once the container was paid for. AC explained that there will be ongoing charges for storage within the containers and the yard as space is at a premium. Storage is for the benefit of all members and not the few. Each member will only be allowed one locker in the new container. No items are to be stored loose in the container I.E on top of lockers.</p> <p><b>17.3.</b> NP questioned why there was to be a levi on trailer storage. This was also explained as per previous, and NP proposed that there should be an £8 per launch fee. This was not fully explored but will be revisited at the next meeting.</p> <p><b>17.4.</b> NP proposed that the club requires a yard trailer if there are to be boats on moorings without trailers. This requires investigation and proposing in the correct manner at the next committee meeting.</p> <p><b>17.5.</b> NP proposed that 42 days notice was too far in advance to add items to the agenda for meetings as per the rule book. This will be revisited once the new rule book is published.</p>	<p>ALL, speak to AC for more detail.</p> <p>ALL, Speak to PD for info</p> <p>ALL speak to AC for info</p> <p>6 members voted in favour of this option and there were 0 votes against. AC to arrange a visit to depot to select the container.</p> <p>Members will be required to provide their own lockers, Each locker should be clearly marked with the owners Name and telephone number.</p> <p>Locker sizes will be published in the new rule book</p> <p>To be added to the agenda for the May meeting.</p> <p>NP to attend May committee meeting with a proposal.</p> <p>The chairman will accept Items for the committee meetings up to 7 days prior. If items are not submitted formally through the secretary, they will not be discussed at committee meetings.</p>

	<p><b>17.6.</b> PP raised that boats had been launched without due diligence being carried out. I.E they had been launched without having their insurance checked.</p> <p><b>17.7.</b> AM raised that boats had been released for repairs without checking that they had paid full fees.</p> <p><b>17.8.</b> A complaint by member A was made against member B, accusing them of theft and bringing the club into disrepute.</p>	<p>Anyone launching a boat will be required to show their insurance document to the committee regardless of position.</p> <p>All boats will be required to pay their annual fees prior to being released.</p> <p>The committee will investigate.</p>
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Chairperson

Adam Clamp